

# Application Review and Award

Applications are accepted year round. Please note that two of our scholarship applications have separate applications deadlines. Other applications will be reviewed as received on a periodic basis. For multi-year projects, grant amounts will be for no more that the amount required in the year in which the grant is awarded. Multi-year projects will be given priority for funding in the remaining year/years of the project period.

All grantees agree to the following upon award of grant:

- A ) Within one year from date of award, grantee shall complete a report to the Endowment Committee detailing the project 's implementation and full documentation of use of grant, how goals were met, and other outcomes.
- B ) Within one year from date of award, grantees shall prepare an article describing the project for Twice Told Tales, including photos as requested.

## AGEHR AREA II ENDOWMENT PROJECT/PROGRAM APPLICATION FORM

### SECTION A: APPLICANT INFORMATION

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ AGEHR Membership # \_\_\_\_\_

Name of Organization ( if applicable ) \_\_\_\_\_

Name of Organization' s Director/ Teacher/ Therapist \_\_\_\_\_

Request for: [ ] Single Year ( enter calendar year ) 20\_\_ \_\_

( check one ) [ ] Multiple Year ( enter calendar year ) 20\_\_ \_\_, for \_\_ \_\_ years

Amount of Request to Area II

\_\_\_\_\_  
( if multiple years, enter in the form of ( yr# ) , \$xxxx[e.g. ( 1 ) \$1,000 ( 2 ) \$500.00;Total ( 2yrs ) , \$1,500 )

Amount of Other funds for Project

\_\_\_\_\_  
( if multiple years, enter in the form of ( yr# ) , \$xxxx[e.g. ( 1 ) \$1,000 ( 2 ) \$500.00;Total ( 2yrs ) , \$1,500 )

Amount of Total Project Budget

\_\_\_\_\_

**Section B: Attach additional pages to provide concise information responding to the following subjects:**

**Project Description:** Describe the project in detail. Identify Program Area. Include brief history of sponsoring organization.

**Project Rationale:** Describe the rationale for the project and how the project meets the mission of Area II and the specific Program Area requirements.

**Project Leadership/Participants:** Describe project leaders: their qualifications, musical education, musical goals and how they will contribute to the proposed project. Describe the skill level of participants.

**Equipment:** List and describe any equipment requested and its cost. Provide documentation of the cost.

**Project Expense:** Include a budget with line item description for all expense. Describe how all funds will be raised and identify sources of funds raised to date. List other fund requests pending , if any,

**Project Outcome:** Describe how project will be evaluated and assessed upon completion. Discuss plans for equipment ownership, usage and maintenance after project is complete.

**Project Funding:** Identify what other sources of funds, if any, have been secured or applied for.